

## **DISTRICT MISSION STATEMENT**

**“Each student is highly educated, prepared for leadership and service, and empowered for success as a citizen in a global community.”**

## **WHETSTONE VISION**

**Braves Bring Responsibility, Ambition, Values, Energy and Service.**

## **WHETSTONE GOALS**

- 1. Increase student academic achievement.**
  - Every graduate will have participated in a meaningful internship.**
  - Every graduate will know how to use technology for lifelong learning.**
  - 90% Graduation rate.**
  - Increase the level of rigor and the number of challenge courses offered.**
- 2. Raise public hope, trust, and confidence in Whetstone High School and Columbus City Schools.**

## **WHETSTONE ALMA MATER**

**Let's raise each voice to sing  
Of Whetstone High School's praise.  
We give to thee our loyalty  
Now and all our days.  
Wher'ere thy name is heard  
We feel a rightful pride  
And pledge our loyalty to thee  
Forever by thy side.  
Then lift our banner high  
All hearts as one unite  
Now tune each heart and voice to sing  
Of Whetstone High School's praise.**

Cover design by Emily Wilkerson

**ADMINISTRATION**

*Janet Routzong, Principal*

*Amanda Chamberlain, Assistant Principal*

*Michael Herzog, Assistant Principal*

*Annette Sherrors, Assistant Principal*

**Main Office (614) 365-6060**

**Fax Number (614) 365-6971**

**BUILDING DIRECTORY**

Athletic Director	365-8284
Attendance Office	365-6062
Cafeteria Manager	365-6568
Guidance Department	365-6066
Library Services	365-6810
Nurse	365-6069

## **WELCOME TO THE BRAVES FAMILY!**

We are pleased to have you join our family. As Braves, we work together to bring our children the best possible education. At Whetstone High School, your student will have many opportunities. We have thriving Music, Theatre, Art, and Special Education Departments. Our athletic teams consistently compete for City, District and Regional Championships. Our academic programs are just as strong. When becoming a Brave, consider joining one of our extra-curricular activities such as: the Poetry Slam Team, The Marching Band and/or National Honor Society. At WHETSTONE we strive to celebrate the successes of all of our students. Our best advice? **GET INVOLVED** to make your high school experience memorable and enjoyable, while also earning a top tier education.

# **SUPPORT STAFF**

All advisors and coaches below can be reached through the Main Office at (614) 365-6060

## **WHETSTONE Advisors**

Senior Advisors: Mr. Herzog  
Ms. Laxton  
Mrs. Lewis

National Honor Society: Mrs. Edersheim

BHS March Band: Mr. Reynolds

Theatre Program: Ms. Wirthman

Vocal: Mr. Hollihan

## **WHETSTONE Athletics**

Baseball: Coach Broskie

Boys Basketball: Coach Arway

Boys Bowling: Coach Howell

Boys Cross Country: Coach Monda

Boys Golf: Coach Philip

Boys Soccer: Coach Howell

Boys Tennis: Coach Walters

Boys Track: Coach Monda

Cheerleading: Coach Starr

Football: Coach Poff

Girls Basketball: Coach Fisher

Girls Bowling: Coach Lisi

Girls Cross Country: Coach Monda

Girls Golf: Coach Philip

Girls Tennis: Coach Walters

Girls Track: Coach Owusu-Ansah

Girls Soccer: Coach Labuhn

Softball: Coach Peck

Swimming: Coach Cook

Volleyball: Coach Rembert

Wrestling: Coach Jones

**WHETSTONE  
BELL SCHEDULE  
2014-2015**

<b>REGULAR BELL SCHEDULE</b>			
<b>PERIOD</b>	<b>Begin Time</b>	<b>End Time</b>	<b>Minutes</b>
1	7:30 a.m.	8:20 a.m.	50
2	8:23 a.m.	9:12 a.m.	49
3	9:15 a.m.	10:04 a.m.	49
4	10:07 a.m.	10:56 a.m.	49
5 BRAVES PERIOD	10:59 a.m. A Lunch 10:59 a.m. B Lunch 11:28 a.m.	11:53 a.m. 11:24 a.m. 11:53 a.m.	54
6	11:57 a.m.	12:46 p.m.	49
7	12:49 p.m.	1:38 p.m.	49
8	1:41 p.m.	2:30 p.m.	49

<b>EARLY RELEASE BELL SCHEDULE</b>			
<b>PERIOD</b>	<b>Begin Time</b>	<b>End Time</b>	<b>Minutes</b>
1	7:30 a.m.	8:20 a.m.	50
2	8:23 a.m.	9:12 a.m.	49
3	9:15 a.m.	10:04 a.m.	49
4	10:07 a.m.	10:56 a.m.	49
5 Lunch A Lunch B	10: 59 a.m. 10:59 a.m. 11:28 a.m.	11:53 a.m. 11:24 a.m. 11:53 a.m.	54
6	11:57 a.m.	12:36 p.m.	39
7	12:39 p.m.	1:18 p.m.	39
8	1:21 p.m.	2:00 p.m.	39

## 2014-15 SCHOOL CALENDAR

### First Semester

<b>Students Report</b>	<b>August 20, 2014</b>
<b>Labor Day*</b>	<b>September 1, 2014</b>
<b>Capital Day*</b>	<b>October 17, 2014</b>
<b>End of First Grading Period</b>	<b>October 24, 2014</b>
<b>Parent Teacher Conference Day*</b>	<b>November 26, 2014</b>
<b>Thanksgiving Break*</b>	<b>November 27-28, 2014</b>
<b>School Dismiss 30 minutes early</b>	<b>December 19, 2014</b>
<b>Winter Recess*</b>	<b>December 20, 2014-January 4, 2015</b>
<b>End of Second Grading Period</b>	<b>January 9, 2015</b>

### SECOND SEMESTER

<b>Martin Luther King Day*</b>	<b>January 19, 2015</b>
<b>Parent Teacher Conference*</b>	<b>February 16, 2015</b>
<b>End of Third Grading Period</b>	<b>March 13, 2015</b>
<b>Schools close ½ hour early</b>	<b>April 2, 2015</b>
<b>Spring Recess *</b>	<b>April 3-10, 2015</b>
<b>School Resumes</b>	<b>April 13, 2015</b>
<b>Memorial Day*</b>	<b>May 25, 2015</b>
<b>Last Day Student Attendance</b>	<b>May 28, 2015</b>
<b>End of 4<sup>th</sup> Grading Period and Semester</b>	<b>May 28, 2015</b>

**NOTE:** (*\*indicates No School for students*)

## Healthy Habits

- Ask questions! Be proactive and meet with teachers to make sure you understand their expectations.
- Call, e-mail, or meet with teachers regularly.
- Assure your student gets a good night's rest. Most teenagers need at least 8 hours a sleep per night.
- Have a regularly scheduled time to complete homework.
- Attend school events such as musical and theatre performances, athletic events, Open House, awards ceremonies and Parent-Teacher Conferences.

## SET YOUR GOALS

Whether a student is starting high school or starting a new grade in high school, challenging personal goals should be set that will cause planning reflection. Being a Whetstone "Brave" means coming to school every day, and while here, working and acting like a student striving for personal and academic success.

## ATTENDANCE

### ATTENDANCE AND EXCUSED FROM SCHOOL

All students must be in school by 7:30 a.m. Daily attendance will be taken in first period class at 7:30 a.m. If you arrive after 7:45, report immediately to the attendance office to "sign in". Failure to "sign in" when tardy, will be considered a violation of school rules.

- Upon entering the school, a student is expected to remain on the first floor in the cafeteria or common area and wait for the 7:23 a.m. bell. **No student is permitted upstairs until the 7:23 bell.**
- A student arriving between 7:30 a.m. and 7:45 a.m. should report directly to their 1<sup>ST</sup> period class. They will be marked tardy in the 1<sup>ST</sup> period attendance folder/roster.
- A student arriving after 7:45 a.m. should report to the attendance office to sign in.

Leaving school without approval of the Attendance Office will be considered truancy. To be excused early for illness or medical appointments, you must report to the Attendance Office. Parents **MUST** call the school office. Students planning early leave should bring a note from home stating the reason and time they need to leave and turn it in at the Attendance Office before the start of school.

### IF YOU ANTICIPATE AN ABSENCE, PLEASE DO THE FOLLOWING:

- A parent or guardian must call the Attendance Office prior to 9:30 a.m. on the day you are absent (365-6062)
- Bring a note stating the date and reason for absence to the attendance office the first day that you return. (Board of Education Policy).
- When absent for any reason including field trips and school functions, the student is responsible for turning in assignments and making up class work. Contact teachers and classmates to learn about homework, assignments, and tests.

### EXCUSED ABSENCES AND TARDIES TO SCHOOL-STUDENTS ARE EXCUSED FOR:

- Personal illness or illness or death in the immediate family.
- Emergencies - these must be considered by the administrator to be a good and sufficient cause for absence from school.
- Observance of religious holidays must be arranged in advance and must be approved by the

school.

- Regardless of age, a student is not allowed to sign themselves out without a parent or guardian permission.
- Medical appointments

**PROCEDURE FOR EXCUSED ABSENCES:**

- a. Student must get an excuse slip before leaving.
- b. Upon returning to school, check in once again at the Attendance Office. Have your excuse slip with you.
- c. Students returning to school MUST bring a note from parent or physician for absence to be excused.

**TARDY POLICY PROCEDURES**

Homeroom Teachers

Students are to be marked tardy if they enter after the 7:30 a.m. tardy bell and until 7:45 a.m. After 7:45 a.m., students are to sign in at the Attendance Office.

Our bell schedule allows three minutes of travel time in between classes. Immediately after the bell rings to end travel time, teachers begin their classes. At that time, we expect our students to be in their seats and have everything they need to fully participate in class.

The staff of WHETSTONE High School will not issue passes for students to go to their locker during class. They will be expected to:

- Retrieve all materials necessary for their pre-lunch classes during the extended travel time before first period.
- Gather all materials necessary for their classes after lunch during the extended travel time period immediately following order: All student tardies will be tracked electronically. After their first tardy, students will receive a warning. If a student has a second tardy, their parent/guardian will receive a phone notification and A third tardy and subsequent tardies will result in the student serving Wednesday school.

The staff of WHETSTONE High School understands that our students are taught the importance of punctuality at home. Our goal as educators is to reinforce your lesson to our students. Being punctual is one of many skills that will be vital to our students as they prepare for leadership, service and success in the global community.

**LUNCHTIME**

The Columbus Board of Education has a closed lunch policy. No students are permitted to leave school grounds during the school day unless they have been issued an excuse by the attendance office.

The Cafeteria is our dining room deserving of the same well-mannered conduct expected in one's dining room at home. Whether you purchase hot food, cold snacks or bring your lunch from home, you must leave a "clean table" for the next student.

When a student has finished eating:

- Student should put his/her chair back under the table and place all food scraps, snacks, milk



cartons, paper wrappers, etc., in the waste containers provided. Failure to do so will result in the offending student being referred to the office for discipline action. **No food outside of the lunchroom.**

- Students are not permitted on the 2<sup>nd</sup> floor or in the stairwells during their lunch period.
- **NO SITTING ON THE RADIATORS OR TABLE** students are restricted to the Cafeteria areas during their lunch.
- No loitering in front of building.
- Students are not permitted in their cars during the school day.
- No loitering in any of the school parking lots is permitted.
- Students must ask permission to go to the restroom or to see staff members.

## **GUIDANCE SERVICES**

**COUNSELORS** – Students will stay with their guidance counselor from year to year and are assigned according to last name.

**Jennifer Reese ( A-G)**

**Matt Woods (H-O)**

**Elizabeth Vega (P-Z)**

Guidance Services are available to all students. These services include class scheduling, educational planning, interpretation of test scores, occupational and career information, study helps, scholarship information, personal problems, or any question a student wishes to discuss with a counselor. Come to see your counselor when you are not scheduled for class. Above all, please feel free to bring concerns to the Guidance Office. Counselors are there to help, to get to know all students and respect information shared in confidence. They may not have all the answers, but they will do their best to help students resolve conflicts and create solutions.

## **GRADUATION REQUIREMENTS**

### **HIGH SCHOOL GRADE LEVEL PROMOTION**

Students must earn five (5) credits, four (4) of which must be in the required curriculum to be promoted to the next grade level. An assignment of class standing will be made based on the following:

Grade 12 - at least 15 credits and eligible for June graduation

A student must earn at least fifteen (15) credits, twelve (12) of which must be in the required curriculum courses and be eligible for June graduation.

Grade 11 - at least 10 credits

A student must earn at least ten (10) credits, eight (8) of which must be in the required curriculum courses.

Grade 10 - at least 5 credits

A student must earn at least five (5) credits, four (4) of which must be in the required curriculum courses.

"Required Curriculum", as defined in CPS Board Policy 5172, means the core courses that include English language arts (reading and writing), mathematics, science, social studies, health, physical education, required elective and technology. Reference: Columbus City Schools' Board of

Education Policy 5172

The minimum student load is 5 1/4 credits for 9<sup>th</sup> graders and 5 credits for 10<sup>th</sup>, 11<sup>th</sup> & 12<sup>th</sup> graders. You must exceed minimum load in order to meet graduation requirements. Students are not permitted more than two study halls per semester. Students are promoted to the next grade level upon completion of the following minimum credit requirements: **9<sup>th</sup> = satisfactory completion of 8<sup>th</sup> grade semester final grades.**

BOE Policy 5181.1 serves as the reference for this academic graduation planner.

**COLUMBUS CITY SCHOOLS  
CCS DIPLOMA OF GRADUATION ACADEMIC PLANNER  
CLASS OF 2015**

*REVISED Planner as of  
June 10, 2014*

STUDENT \_\_\_\_\_ ID # \_\_\_\_\_ HIGH SCHOOL \_\_\_\_\_ DATE \_\_\_\_\_

<b>C R E D I T S   C O M P L E T E D</b>										
Cumulative Credits 8 <sup>A</sup>					P.E. 1 May be taken during Grade 8	Up to 2.0 electives may be taken during student's 8 <sup>th</sup> grade year for HS credit				
Cumulative Credits 9 <sup>A</sup>	Exploration In Literature and Composition	World Studies 1750 - Present	Math I (or Algebra I if taken prior to 2013-14 school year)	Physical Science*	P.E. 2 Scheduled in any Grade 9-12					
Cumulative Credits 10 <sup>A</sup>	Introduction to World Literature and Composition	U.S. Studies 1877 - Present	Math II (or Geometry if taken prior to 2013-14 school year)	Biology*	Health Scheduled in any Grade 9-12					
Cumulative Credits 11 <sup>A</sup>	American Literature and Composition		Math III	Advanced science course for third science credit						
Cumulative Credits 12 <sup>A</sup>	Issues in World Literature and Composition	Democratic Citizenship	Advanced Quantitative Reasoning or Pre-Calculus or AP Calculus							
<b>TOTAL</b>										
State Testing										

\*Recommended science course sequence, however, students could take more challenging courses if they meet course entrance requirements.

CCS Certification of College Preparatory: 22 credits

Columbus City Schools will award a Certification of College Preparatory to students who meet the requirements for CCS Diploma of Graduation as well as two (2.0) credits in the same world language which may replace the requirement of two (2.0) General Elective credits.

CCS Certification of Specialization Requirements: 22 credits

Columbus City Schools will award a Certification of Specialization to students who earn five or more credits in any one specific area of study, academic or elective.

CCS Diploma of Distinction Requirements: 24 credits

English = 4.0 credits  
 Soc. Stud. = 4.0 credits  
 Math = 4.0 credits

Science = 4.0 credits  
 Phys. Ed. = 0.5 credit  
 Health = 0.5 credit

Technology = 1.0 credit  
 Internship = 1.0 credit  
 Foreign Language = 3.0 credits  
 (SAME LANGUAGE)

Fine Arts = 1.0 credit  
 Elective = 1.0 credit



BOE Policy 5181.1 serves as the reference for this academic graduation planner.

**COLUMBUS CITY SCHOOLS  
CCS DIPLOMA OF GRADUATION ACADEMIC PLANNER  
CLASS OF 2016**

*REVISED Planner as of  
June 10, 2014*

STUDENT \_\_\_\_\_ ID # \_\_\_\_\_ HIGH SCHOOL \_\_\_\_\_ DATE \_\_\_\_\_

<b>C R E D I T S   C O M P L E T E D</b>									
	English	Social Studies	Math	Science 1 or Physical 1 or Biological 1 or Advanced	Physical Education (0.5) Health (0.5)	Electives General Electives (3.0) Fine Arts (1.0)	Academic Elective Science (1.0) -or- Social Studies (1.0)	Technology (1.0)	Internship (1.0/120 hours)
<b>8<sup>th</sup></b> Cumulative Credits _____					P.E. 1 May be taken during Grade 8	Up to 2.0 electives may be taken during student's 8 <sup>th</sup> grade year for HS credit			
<b>9<sup>th</sup></b> Cumulative Credits _____	Exploration In Literature and Composition	World Studies 1750 – Present	Math I (or Algebra I if taken prior to 2013-14 school year)	Physical Science*	P.E. 2 Scheduled in any Grade 9-12				
<b>10<sup>th</sup></b> Cumulative Credits _____	Introduction to World Literature and Composition	U.S. Studies 1877 - Present	Math II (or Geometry if taken prior to 2013-14 school year)	Biology*	Health Scheduled in any Grade 9-12				
<b>11<sup>th</sup></b> Cumulative Credits _____	American Literature and Composition		Math III	Advanced science course for third science credit					
<b>12<sup>th</sup></b> Cumulative Credits _____	Issues in World Literature and Composition	Democratic Citizenship	Advanced Quantitative Reasoning or Pre-Calculus or AP Calculus						
<b>TOTAL</b>									
State Testing									

\*Recommended science course sequence, however, students could take more challenging courses if they meet course entrance requirements.

**CCS Certification of College Preparatory: 22 credits**

Columbus City Schools will award a Certification of College Preparatory to students who meet the requirements for CCS Diploma of Graduation as well as two (2.0) credits in the same world language which may replace the requirement of two (2.0) General Elective credits.

**CCS Certification of Specialization Requirements: 22 credits**

Columbus City Schools will award a Certification of Specialization to students who earn five or more credits in any one specific area of study, academic or elective.

**CCS Diploma of Distinction Requirements: 24 credits**

English = 4.0 credits  
 Soc. Stud. = 4.0 credits  
 Math = 4.0 credits

Science = 4.0 credits  
 Phys. Ed. = 0.5 credit  
 Health = 0.5 credit

Technology = 1.0 credit  
 Internship = 1.0 credit  
 Foreign Language = 3.0 credits  
 (SAME LANGUAGE)

Fine Arts = 1.0 credit  
 Elective = 1.0 credit

BOE Policy 5181.1 serves as the reference for this academic graduation planner.

**COLUMBUS CITY SCHOOLS  
CCS DIPLOMA OF GRADUATION ACADEMIC PLANNER  
CLASS OF 2017**

REVISED Planner as of  
June 10, 2014

STUDENT \_\_\_\_\_ ID # \_\_\_\_\_ HIGH SCHOOL \_\_\_\_\_ DATE \_\_\_\_\_

<b>C R E D I T S   C O M P L E T E D</b>									
	English	Social Studies	Math	Science 1 or Physical: 1 or Biological: 1 or Advanced	Physical Education (0.5) Health (0.5)	Electives General Electives (3.0) Fine Arts (1.0)	Academic Elective Science (1.0) -or- Social Studies (1.0)	Technology (1.0)	Internship (1.0/120 hours)
<b>8<sup>th</sup></b> Cumulative Credits _____					P.E. 1 May be taken during Grade 8	Up to 2.0 electives may be taken during student's 8 <sup>th</sup> grade year for HS credit			
<b>9<sup>th</sup></b> Cumulative Credits _____	Exploration in Literature and Composition	World Studies 1750 - Present	Math I (or Algebra I if taken prior to 2013-14 school year)	Physical Science*	P.E. 2 Scheduled in any Grade 9-12				
<b>10<sup>th</sup></b> Cumulative Credits _____	Introduction to World Literature and Composition	U.S. Studies 1877 - Present	Math II (or Geometry if taken prior to 2013-14 school year)	Biology*	Health Scheduled in any Grade 9-12				
<b>11<sup>th</sup></b> Cumulative Credits _____	American Literature and Composition		Math III	Advanced science course for third science credit					
<b>12<sup>th</sup></b> Cumulative Credits _____	Issues in World Literature and Composition	Democratic Citizenship	Advanced Quantitative Reasoning or Pre-Calculus or AP Calculus						Add'l advanced science course other than third science credit
<b>TOTAL</b>									
State Testing									

\*Recommended science course sequence, however, students could take more challenging courses if they meet course entrance requirements.

CCS Certification of College Preparatory: 22 credits

Columbus City Schools will award a Certification of College Preparatory to students who meet the requirements for CCS Diploma of Graduation as well as two (2.0) credits in the same world language which may replace the requirement of two (2.0) General Elective credits.

CCS Certification of Specialization Requirements: 22 credits

Columbus City Schools will award a Certification of Specialization to students who earn five or more credits in any one specific area of study, academic or elective.

CCS Diploma of Distinction Requirements: 24 credits

- English = 4.0 credits
- Soc. Stud. = 4.0 credits
- Math = 4.0 credits
- Science = 4.0 credits
- Phys. Ed. = 0.5 credit
- Health = 0.5 credit
- Technology = 1.0 credit
- Internship = 1.0 credit
- Fine Arts = 1.0 credit
- Elective = 1.0 credit
- Foreign Language = 3.0 credits (SAME LANGUAGE)

**COLUMBUS CITY SCHOOLS  
CCS DIPLOMA OF GRADUATION ACADEMIC PLANNER  
CLASS OF 2018**

STUDENT \_\_\_\_\_ ID # \_\_\_\_\_ HIGH SCHOOL \_\_\_\_\_ DATE \_\_\_\_\_

CREDITS COMPLETED									
CCS Diploma of Graduation (22 REQUIRED CREDITS)	English (4.0)	Social Studies (3.0)	Math (4.0)	Science 1 cr. Physical 1 cr. Biological 1 cr. Advanced	Physical Education (0.5) Health (0.5)	Electives General Electives (3.0) Fine Arts (1.0)	Academic Elective Science (1.0) -or- Social Studies (1.0)	Technology (1.0)	Internship (1.0/120 hours)
8 <sup>th</sup> Cumulative Credits _____					P.E. 1 May be taken during Grade 8 P.E. 2 Scheduled in any Grade 9-12	Up to 2.0 electives may be taken during student's 8 <sup>th</sup> grade year for HS credit			
9 <sup>th</sup> Cumulative Credits _____	Exploration In Literature and Composition	World Studies 1750 - Present	Math I (or Algebra I if taken prior to 2013-14 school year)	Physical Science*	Health Scheduled in any Grade 9-12				
10 <sup>th</sup> Cumulative Credits _____	Introduction to World Literature and Composition	U.S. Studies 1877 - Present	Math II (or Geometry if taken prior to 2013-14 school year)	Biology*					
11 <sup>th</sup> Cumulative Credits _____	American Literature and Composition		Math III	Advanced science course for third science credit					
12 <sup>th</sup> Cumulative Credits _____	Issues in World Literature and Composition	Democratic Citizenship	Advanced Quantitative Reasoning or Pre-Calculus or AP Calculus						
<b>TOTAL</b>									
State Testing									

\*Recommended science course sequence; however, students could take more challenging courses if they meet course enhance requirements:

Columbus City Schools will award a Certification of College Preparatory to students who meet the requirements for CCS Diploma of Graduation as well as two (2.0) credits in the same world language which may replace the requirement of two (2.0) General Elective credits.

Columbus City Schools will award a Certification of Specialization Requirements: 22 credits

CCS Certification of Specialization Requirements: 22 credits

CCS Diploma of Distinction Requirements: 24 credits

- English = 4.0 credits
- Soc. Stud. = 4.0 credits
- Math = 4.0 credits

- Science = 4.0 credits
- Phys. Ed. = 0.5 credit
- Health = 0.5 credit

- Technology = 1.0 credit
- Internship = 1.0 credit
- Foreign Language = 3.0 credits (SAME LANGUAGE)

- Fine Arts = 1.0 credit
- Elective = 1.0 credit

**OHIO GRADUATION TEST (O.G.T.)** (first administered in grade 10 – if a student has obtained sophomore status – 4 or more credits earned).

Student must pass all five parts of the Ohio Graduation Test (reading, writing, mathematics, citizenship, and science) to receive a diploma.

Class of 2018 must pass PARCC tests.

### **CREDIT FLEXIBILITY**

Credit Flexibility is an opportunity for students to create unique learning experiences. Credit Flexibility allows students to demonstrate their understanding and skills according to their individual learning styles and experiences. All students have the opportunity to submit an application for Credit Flexibility.

The two Credit Flexibility options are:

- Credit by Individual Proposal
- Credit by Examination and Demonstration

**Credit Flexibility Individual Proposal** consists of a student developing his/her own proposal describing how they will demonstrate proficiency of the academic content standards/grade level indicators of the identified course.

**Credit by Examination and Demonstration** varies from course to course. Most courses will require at least three components as part of the Credit by Examination and Demonstration process.

**Credit Flexibility Applications may be submitted three times a year. Application Submission due dates are:**

- August 1st or earlier
- December 1st or earlier
- May 1st or earlier

**After students successfully complete their Credit Flexibility options, credits will be documented on students' transcripts three times a year. The dates are:**

- End of 1st semester
- End of school year
- End of summer

**Students who submit and receive approval for a Credit by Individual Proposal must complete all work within one calendar year. Students must submit evidence of their completed objectives on or before the following dates:**

- 1<sup>st</sup> non-holiday Saturday in January (for May/August applicants)
- 1st Saturday in May



(for August/December applicants)

- 1st Saturday in August  
(for December/May applicants)

Evidence of Completed Objectives may be submitted to the Curriculum Leadership and Development office at Northgate Center (6655 Sharon Woods Blvd. Columbus, OH 43229).

**Dates for the Credit by Examination and Demonstration option are:**

- 1st non-holiday Saturday in January (for May/August applicants)
- 1st Saturday in May (for August/December applicants)
- 1st Saturday in August (for December/May applicants)

On these dates, students will take the test and/or submit the additional requirements for their Credit by Examination and Demonstration option.

Students will receive notification of the approval or denial of their Credit Flexibility Application by the 10th day of the month in August, December, or May. Students may resubmit a denied application between the 11th and 18th day of August, December, or May.

Resubmitted applications will receive notification by the 25th day of the month. All students should schedule courses, as usual, until notification has been received.

**VIRTUAL CREDIT ADVANCEMENT PROGRAM**

Students will have the opportunity to earn the credit through Virtual Credit Advancement Program (VCAP) which is offered after school, and/or attend summer school. This program allows students to make up credits needed for graduation. **VCAP IS NOT NCAA APPROVED.** Any student seeking to practice, play, and/or get a scholarship at an NCAA Division I or II college or university must have the required course that is aligned to the high school's NCAA List of Approved Core Courses.

**EVALUATING STUDENT PROGRESS**

**CCS GRADING POLICY**

Evaluation of student progress is an essential task of every classroom teacher. Evaluation marks serve as a written record to inform others of the student's progress in each course. Records follow the student if he/she transfers to another school and are frequently used by colleges and employers for reference. The grading marks are important and permanent. It is essential that the student understands how each teacher will determine the grade. The marks must be calculated in a fair manner, which is applicable to all students.

**Grade Scale For All Students**

98	-	100	A+
92	-	97.9	A
90	-	91	A-
88	-	89	B+
82	-	87	B
80	-	81	B-

78	-	79	C+
72	-	77	C
70	-	71	C-
68	-	69	D+
62	-	67	D
60	-	61	D-
0	-	59	F

## **HONOR ROLL**

Making the Honor Roll requires a 3.0-3.49 Grade Point Average. A student earning a 3.50-4.0 G.P.A. and above places the student on the Super Honor Roll. 4.01 and above places the student on the Super Plus Honor Roll. Qualifications for National Honor Society and other honors will be announced during the school year. National Honor Society requirements must include: 3.5 G.P.A. scholarship including passage of graduation tests), service to the school, leadership, and citizenship.

## **ACADEMIC AWARD HALL OF FAME QUALIFICATIONS**

Students who maintained a 3.5 G.P.A. or higher during ALL of the first three quarters of the year. 1<sup>st</sup> year: Certificate and Academic Varsity Letter. 2<sup>nd</sup> year: Certificate and Lamp of Learning Pin. 3<sup>rd</sup> year: Certificate and Bar Pin. 4<sup>th</sup> year: Certificate and Plaque.

## **ACADEMIC AWARDS – SENIORS**

The academic top 10 students, as well as Valedictorian and Salutatorian, are determined by calculating their accumulative grade point average through the 1<sup>st</sup> semester of their senior year. Final calculations do not occur until after graduation. Senior awards are equivalent to the awards noted above for 9-11 students.

## **NATIONAL HONOR SOCIETY WHETSTONE HIGH SCHOOL CHAPTER**

### **Member Selection Process**

- Faculty Council is selected by Administrator (FC: teachers and guidance counselors).
- After 1<sup>st</sup> semester grades are posted, counselors will submit cumulative grades for 11<sup>th</sup> and 12<sup>th</sup> grade students to the NHS advisor.
- NHS advisor will compile a list of eligible students based on GPA of 3.0 or higher. A letter of eligibility and application will be given to each student eligible based on Scholarship.
- Applications are due no later than 2 weeks after eligibility meeting.
- Faculty Council meets within the following week.
- Final consultation (administration): within one week of the faculty council selection.
- Parent notification and invitations will be mailed: two weeks prior to induction.
- Class Tap: Current NHS members will “Tap” new members during 8<sup>th</sup> period and a brief meeting will be held in the Library: Week prior to induction.
- Induction Ceremony: TBA in the Library with Reception in the Library.
- Appeals must be submitted in writing within 2 weeks after notification of candidates.

### **NATIONAL HONOR SOCIETY**

Selection of new members is made once a year near the end of the second semester. All juniors and seniors who have a 3.5 accumulative grade average are eligible for consideration. These

academically eligible candidates are notified and asked to submit an application with information on their school and community activities, their leadership roles, and honors and recognition they have received. This requested information must be submitted by a specified deadline for the candidate to be given further consideration. Teachers evaluate these candidates on leadership, willingness to serve, and character traits they exhibit in class and extracurricular activities. A Faculty Council of five (5) teachers reviews information submitted by the candidates and teachers to determine which candidates meet the National Honor Society criteria of service, leadership, and character. The Faculty Council select students who have consistently high evaluations from their teachers, who have demonstrated service to the school and to the community through a considerable commitment of time and active involvement in several extracurricular activities, who show leadership in class and out, and who are positive role models for their peers.

### **CHEATING PLAGIARIZING**

According to The Guide to Student Conduct, cheating is a Level 1 offense. It is to be addressed by individual school rules and will not be tolerated.

1. First offense - F on assignment, teacher contacts parents.
2. Second offense - F on the assignment; administrator notified, discipline.
3. Third offense - Suspension.

### **GRADE CARDS**

There are four grading periods within the school year (please see dates in the first newsletter). Report cards are distributed unless held for textbook, library book, or other student debt. Letter grade, A, B, C, D, F, with plus and minus indicated and days absent from each class. Interim grades will be completed and distributed to all students during the middle of each grading period (Refer to the school calendar for interim week dates.)

- A - Excellent
- B - Good
- C - Average
- D - Poor
- F - Failing

### **STUDENT COUNCIL**

Student Council representatives will be elected from the student body. Student council officers will be elected from student council representatives. All student council representatives and officers will be expected to maintain a G.P.A. of 2.0. Student Council's primary function will be to perform the following duties. Speak to the needs of the student body, promote both school pride and spirit, and provide social events.

### **I KNOW I CAN**

Contact the WHETSTONE I Know I Can advisor at (614) 365-5990.

I Know I Can offers a diverse range of programs and services that support and reinforce the efforts of Columbus City Schools' teachers and guidance counselors. Here is a list of the important programs I Know I Can (IKIC) offers to help you start working today on reaching your goals of tomorrow.

- Blueprint: College 2.0: This program is focused on educating Parents on the steps they need to take in order to help their children be college ready.
- College Planning: Call (614) 233-9510 to set up a meeting with IKIC college Advisors to discuss achieving your college goals and plans.

- FAFSA Assistance: Free Application for Federal Student Aid (FAFSA) is an application for Federal student Aid access for new and current college students. IKIC staff will help you to complete the necessary paperwork to qualify for financial aid.
- I Know I Can Grants: If you meet the IKIC eligibility requirements, IKIC will contribute up to \$1,200.00 annually towards your college tuition for up to 4 years.
- ACT/SAT Completion: IKIC will assist you in registering for ACT and SAT. You can also receive fee waivers from IKIC for these test during your Junior and Senior years.

### **CLASSROOM CONDUCT**

Students must display conduct in class that promotes a positive learning environment. Your behavior in school and at school events should reflect the maturity expected of a high-school-age student. It should reflect your self-respect, home training, good judgment, and awareness of appropriate behavior for the particular occasion.

### **STUDENT I.D.**

Students will be furnished a Student I.D. card and should carry it all times. The I.D. will be used for various activities throughout the school year. It is the policy of the Columbus City Schools for a student to identify himself or herself when asked. Carrying your Student I.D. will help you comply with this policy.

### **DRESS**

- 1. All clothing shall be within the bounds of decency and good taste as appropriate for school. Clothing shall be sufficient to conceal undergarments at all times.**
  - Dress and skirt length shall be within the bounds of decency and good taste and not shorter than mid-thigh.
  - No bare midriffs. As a test for appropriate length, student bodies shall not be exposed when arms are raised above their heads. Tops may not be low cut, off the shoulder or otherwise revealing. Tube tops, spaghetti strap tops, halter tops and/or any strapless top or dress which reveals the midriff or breasts are neither acceptable nor permitted. No undershirts shall be worn as outer wear.
  - Clothing may not be “see through.” Shirts must be worn at all times and must be sized appropriately so that they do not interfere with normal school activities.
  - Shorts and skirts may not be shorter than mid-thigh.
  - Shorts, pants, and skirts shall have no writing across the seat area.
  - Clothes may not be tight or form fitting.
  - No sleepwear. This includes pajamas, blankets, stuffed animals.
- 2. Shoes must be worn at all times. Flip-flops, slippers/bedroom shoes and beach shoes are not permitted.**
- 3. Commercial lettering or printing will be allowed on shirts and sweatshirts as long as it is acceptable for school attire. Clothing and jewelry shall be free of writing, pictures or any other insignia which are crude, vulgar, profane, sexually suggestive or which advocate negative racial, ethnic, gender or religious prejudice, or use or glorification of drugs, tobacco, alcohol or violence. Metal studded collars and chains hanging from clothing are not allowed.**

### **ELECTRONIC DEVICES**

**NO ELECTRONIC DEVICES OR CAMERAS** – Pagers, beepers, cellular telephones, and other

electronic devices such as iPods, MP3 players, cameras and including “look alike” devices for receiving and/or transmitting messages are not allowed during school time. Electronic devices must be out of sight during the school day and turned off. (The school will not assume responsibility for devices that are damaged, lost or stolen when brought to school or after being confiscated for violation of this policy) Students may be permitted to use electronic devices for instructional purposes. Repeated discipline will lead to the electronic device being confiscated if seen on campus and returned to parents after conference.

### **LOCKS AND LOCKERS**

Each student will be assigned an individual hall locker. There is to be no trading or sharing of lockers. Lockers are the property of the school and they are subject to periodic health and safety inspections. **Columbus City Schools are not responsible for lost or stolen property from lockers. Lockers are subject to search at anytime.**

### **TEXTBOOKS**

Each of your class teachers will prepare a record showing the condition of the book which was issued to you (new, good, fair, poor) and will check the condition at the conclusion of the course. If you should lose a textbook, you must pay for the lost book. The charge will be based upon the condition of the book when it was issued to you. Damaged book must be paid for before the end of the school year or a hold will be placed on your account.

### **LOST AND FOUND**

Any item found should be turned in to the main office. Textbooks that have been lost and found will be held and then sent to the bookroom. Your name and your classroom teacher's name inside the front cover of each of your textbooks may ensure their return. All lost and found items will be donated to charity at the end of each 9 weeks.

### **VISITORS**

Students are not permitted to have visitors in the building. Parents/Guardians are not permitted to report directly to a student's class, but **MUST** report immediately to the Attendance Office to inquire about getting a visitor's pass. Anyone without a pass will **not** be permitted to remain in the building nor on the school grounds, and are subject to trespassing charges. **DO NOT BRING VISITING RELATIVES OR FRIENDS TO SCHOOL TO SPEND THE DAY.**

### **DELIVERIES TO SCHOOL**

WHETSTONE High School **does not** allow deliveries of flowers, balloons, cakes, or other gifts to students during the school day, this also includes pizza deliveries. These items will not be held in the office for students.

### **DRIVING AND PARKING**

1. All student vehicles driven to school must be registered with the school Resource Officer. Registering is to be done prior to driving to school.
2. The speed limit on school grounds is **15 m.p.h.** Avoid excessive noise, spinning the vehicle's wheels and lack of safety.
3. Students are to park only in the student parking lot.
4. **STUDENTS ARE TO LEAVE THE LOT IMMEDIATELY UPON ENTERING THEIR CAR** at the conclusion of the school day.

5. **NO STUDENT IS PERMITTED TO LOITER IN THE LOT AT ANYTIME**
6. **CARS ARE SUBJECT TO SEARCH AT ANYTIME.**
7. **Failure to follow these rules may result in loss of driving privileges.**
8. **Students are not permitted to have other students in there car without permission from the office.**

#### **USE OF TOBACCO**

Effective August 1, 1993, there is to be **NO** smoking on any Columbus City School's property. The Ohio Revised Code 2151.87 (B) expressly forbids juveniles under 18 from the use, consumption, or possession of cigarettes, other tobacco products. or papers used to roll cigarettes. Students found in violation of this code are subject to a court summons and \$100 fine. In addition, students are subject to suspension per the Columbus City Schools, "The Guide to Student Conduct".

#### **DRUGS AND ALCOHOL**

Except for office-kept prescription medicine, no drugs or alcoholic beverages are ever permitted on school property. Severe consequences including possible arrest and/or expulsion may follow possession or usage.

#### **SOCIAL CONDUCT**

Students are encouraged to display conduct that is tolerant and considerate of others to enjoy and benefit from a positive educational atmosphere. Poor conduct includes: destruction or vandalizing school property or equipment, creating or contributing to disorderly or distracting incidents, disregard for policies and regulations, littering, and public displays of affection. Ethnic, cultural or sexual intimidation or inappropriate language will not be tolerated.

#### **BULLYING AND HARRASSMENT**

In accordance with state law, the Columbus City School District prohibits harassment, intimidation or bullying of one student toward another particular student or students on school property, at school sponsored events and at all times where student conduct is related to school or school activities. Harassment, intimidation or bullying by one student toward another particular student or students shall be defined as an intentional written, verbal, or physical act that occurs more than once and which causes mental or physical harm to the other student and is sufficiently severe, persistent or pervasive that it creates an intimidating, threatening or abusive educational environment for the other student. Any student who believes he/she has been harassed, intimidated or bullied by another particular student may bring forward a complaint to the school principal or designee. Any school personnel who are aware of prohibited incidents shall report those incidents to the school principal or designee. All allegations of harassment, intimidation or bullying shall be promptly, impartially and thoroughly investigated. Parents or guardians of students involved in a prohibited incident shall be notified and, to the extent permitted by federal and state law, shall have access to any written reports pertaining to the prohibited incident. Any school employee, student or volunteer, who in good faith and in compliance with procedures, reports an incident of harassment, intimidation or bullying shall be immune from civil liability.

#### **What is Bullying?**

Bullying is intentional harmful behavior initiated by one or more students and directed toward another student. Bullying exists when a student with more social and/or physical power deliberately dominates and harasses another who has less power. Bullying is unjustified and typically is repeated.

- Bullying differs from conflict. Two or more students can have a disagreement or a conflict. Bullying involves a power imbalance element where a bully targets a student who has difficulty defending himself or herself.
- Bullies often feel justified inflicting hurtful behavior because they think their victims deserve the mistreatment.
- Students who are repeatedly victimized experience more physical and psychological problems than non-bullied peers.
- Bullying occurs both with and without a teacher or another adult present.
- Bullies appear to be concerned with their own wants, pressures, and needs.
- Bullies are more likely than non-bullies to be involved in vandalism, fighting, theft, substance abuse, truancy, or to have an arrest by young adulthood.
- Victims can withdraw and become depressed if bullying continues over time. Some victims could take extreme measures and seek violent revenge or consider suicide.

### What are the forms of bullying?

- **Physical:** Physical bullying involves harmful actions against another person's body. Examples include: biting kicking, pushing, pinching, hitting, tripping, pulling hair; any form of violence or intimidation. It also involves the interference with another person's property. Examples include: damaging or stealing.
- **Verbal:** Verbal bullying involves speaking to a person or about a person in an unkind or hurtful way. Examples include: sarcasm, teasing, put-downs, name-calling, phone calls, spreading rumors or hurtful gossip
- **Emotional:** Emotional bullying involves behaviors that upset, exclude, or embarrass a person. Examples include: nasty notes, saying mean things using technology (e.g., cyber bullying using emails, instant messaging, chat rooms, text messaging), intentional exclusion from games or activities, tormenting, threatening, humiliation or social embarrassment.
- **Sexual:** Sexual bullying singles out a person because of gender and demonstrates unwarranted or unwelcome sexual behavior. Examples include: sexual comments, abusive comments, unwanted physical contact.
- **Racial:** Racial bullying involves rejection or isolation of a person because of ethnicity.

### What is Cyber Bullying?

Cyber bullying is a form of indirect or social bullying that uses technological communications (text or images) to humiliate, harass, embarrass, tease, intimidate, threaten, or slander one or more students. Cyber bullies use instantly messages, text messages, email, chat rooms, cell phones, and personal websites or blogs. Cyber bullying is the act of being cruel to others by sending or posting harmful material or compromising photographs online or through a cell phone.

## DISCIPLINE

### WEDNESDAY SCHOOL GUIDELINES

1. Students assigned to Wednesday School detention report to the designated classroom at 2:45p.m. Students will not be admitted late and will be dismissed at 3:45 p.m.
2. Students must bring study or reading materials with them and study the entire period.

3. Sleeping, eating, talking, and/or passing notes are not permitted during detentions.
4. Upon dismissal, students are to leave the building immediately.
5. Students who arrive late, fail to attend, or are removed for failure to follow rules maybe be removed from school.
6. Students assigned to after school detention are responsible for their own transportation home and are given advance notice to allow them to notify parents.

### **NON-COMPLIANCE IN WEDNESDAY SCHOOL**

1. Students who are legitimately absent from school will be reassigned for the next Wednesday School. It will be the responsibility of the student to present evident of the excused absence to the appropriate administrator.
2. Students will be given written verification of attendance by the Wednesday School staff. Student not reporting to Wednesday School, or not fulfilling the requirements of Wednesday School, will be subject to 2 days removal (the following day-Thursday and Friday). Those students who do not attend are scheduled for a removal hearing Thursday morning at 8:00 a.m. with their parent/guardian.

Detention takes precedence over participation in extra-curricular activities such as club meetings and athletic squads.

### **SUSPENSION**

**Grounds for SUSPENSION shall include, but not be limited to:**

- A. Damages or destruction of school property or private property on school premises.
- B. Smoking on school premises or buses.
- C. Profanity or obscene language, written or verbal, directed toward school personnel.  
This shall include obscene gestures and signs.
- D. Insubordination in refusing to comply with direction of school personnel.
- E. Truancy from class or school without school authorization and parent consent.
- F. Repeated tardiness to class or school. Possession, use, or being under the influence of any alcoholic beverage, narcotic, drug, or controlled substance while on school property, including buses, or any school-sponsored activity.
- G. Theft of school property or equipment or personal property of any school personnel, another pupil, or visitor.
- H. Threats, challenges to fight, or fighting between pupils, including, but not limited to, occurrences on school property, school buses, or at any school-sponsored activity.
- I. The act of extortion from any person or school property, including buses, or any school-sponsored activity.
- J. Repeated or flagrant violations of any school regulations.
- K. Any offense which is grounds for expulsion.
- L. Possession of pagers or other electronic communication devices.
- M. Other pupil conduct, persistent disobedience or gross misconduct may also serve as grounds for suspension. Copies of the procedures for Expulsion and Suspension are available in the main and guidance offices.



## EXPULSION

### Grounds for EXPULSION shall include, but not be limited to:

- A. Actual or attempted striking, whether purposeful or negligent of any school district employee, pupil, or visitor, including but not limited to occurrences on school property, school buses, or at any school-sponsored activity.
- B. False alarms - including fire, bomb threats.
- C. Sale, distribution, or possession for sale or distribution of any alcoholic beverage, narcotic, drug, or controlled substance.
- D. Disruption of school by use of violence, force, coercion, threat or disorderly conduct.  
This shall include use of same to incite others toward acts of disruption.
- E. Arson or attempted arson to any school building or property.
- F. Possession or use of weapons or any object which might be considered a dangerous weapon or instrument of violence.
- G. Possession or use of any look-alike or replica weapon is prohibited, and is grounds for expulsion.
- H. Repeated offenses or flagrant violations where suspension is normally considered appropriate.

## ATHLETIC PROGRAM

Any WHETSTONE student may tryout for athletic teams by attending practices, receiving approval by a physician for participation, meeting OHSAA and CCS rules, and conducting himself/herself as a good school citizen. Ohio High School Athletic Association rules include age, academic eligibility, residency, and outside participation regulations. Each coach and activity will have specific rules and requirements. WHETSTONE is a member of the City League and offers a wide variety of interscholastic sports. Team sports include football, basketball, wrestling, volleyball, softball, soccer, Lacrosse and baseball; while others such as cross country, track and tennis require more individual accomplishments.

### ATHLETIC AND EXTRA-CURRICULAR ELIGIBILITY

If you are an athlete, you must be signed up for at least 5 (five) 1/2 credit classes each semester and carry the minimum 2.0 GPA requirements as established by the district. It is recommended students take at least 6 classes each semester. To be eligible, you also must pass at least 5 (five 1/2 credit classes, with the required 2.0 GPA. **This includes the nine weeks before the sport begins.**

If you are unsure about your eligibility, please talk to your coach, the athletic department or your school counselor.

## Parent and Student Acknowledgment Page

*Please sign below and return this page with your Emergency Medical Forms, Internet Use Policy, and all other forms requested for submission by the main office and/or individual teachers.*

*The rules and expectations in this handbook are based on the Columbus City Schools expectations and many mirror what is outlined in the Positive Guide to Student Conduct.*

**I HAVE READ, AND UNDERSTAND, THE RULES AND REGULATIONS CONTAINED IN THE 2014-15 WHETSTONE HIGH SCHOOL STUDENT HANDBOOK AND I AGREE TO ABIDE BY THEM.**

**Student Name:** \_\_\_\_\_

**Student Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Parent Name:** \_\_\_\_\_

**Parent Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_